

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
March 18, 2024 - 7:00 P.M.

The meeting was called to order by Chair Wittenberg at p.m. Declaration of Quorum – Members present: Absent: Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members

3 **Community Comments –**

4 **Spotlight on Education** – Mr. Bettin showed a power point presentation of activities that have taken place since the last board meeting.

5 **Approval of Agenda** – MMS to approve agenda as presented. MCU.

6 **Approval of Minutes from Previous Meetings** – MMS to approve minutes as presented. MCU

6.1 2/26/24 – Regular Meeting

6.2 3/6/24 – Special Meeting

7 **Informational Items**

7.1 **Principals Report** –Principal Tharaldson presented the report and discussed the following items: A) **March 27th No School Day/Staff In-Service** – Principal Tharaldson reviewed the plans for the training. B) **MSA Tests** – Principal Tharaldson reviewed the testing schedule, which begins in April. C) **Summer Enrichment** – Currently planning to offer summer enrichment opportunities to students in grades K-6 during the month of June. D) – **Preschool Screening** – Was held March 12th & 13th. Thank you to Stacie Petterson, Andrea Millar, Chelsey Juberian, April Baumgartner, & staff from Nursing Services & Headstart for doing this very important task for our district! E) Prom – Mrs. Mendick & Ms. Larson & the Junior Class have been working hard all year fundraising and preparing for Prom, which is April 20, 2024. Pictures will be from 5:00-7:00, and the Grand March will be held at 8:00 p.m.

7.2 **Superintendent Report** – Supt. Grow discussed the following items: 1) **Personnel** – A) **Open Positions** – FT Custodian, FT Cook, Summer School Teachers & Paraprofessionals. B) **Custodian/Cook** – We recently received applications for these positions, and plan to set up interviews this week. 2) **Educational** – A) **JH Baseball/Softball** – Practice started today, and we have 2 coaches for each sport. B) **3rd Quarter** – Ends on Friday. C) **No School** – There will be no school on 3/29 & 4/1 due to Spring Break. D) **READ Act** – MDE has come out with some templates & information for districts to submit the newly created/revised literacy plan. This is due 7/15/24. E) **FAFSA** – Supt Grow discussed the new application & gave numbers of completed applications. 3) **Legislative** – A) **Day at the Capitol** – the NW MN Supt group has their scheduled Day at the Capitol on 4/3/24. B) **HF3558 & SF 4305** – These are LTFM bills that would authorize roof repair & replacement projects greater than \$100,000 as part of the LTFM maintenance program. The bills also include sidewalks & parking lots. 4) **Financial** – A) **GEER/ESSER** – A federal government data collection of this funding is due 4/3/24. B) **Revised Budget** – Should have a revised 23-24 budget for next month. 5) **Building/Grounds** – A) **Front Lawn** – We are getting quotes for the cost to repair the damage that was done to the front lawn in front of the school. B) **Bathroom Vanities** – Virgil has reached out to contractors to get quotes/estimates on the project. Once we receive the numbers, we can decide what the scope of work will be.

7.3 **Committee Report -**

7.3.1 Transportation – An update was given by board member Wishard.

7.4 **Enrollment Report** – As of 3/14/24, our enrollment Pre-K through 12th grade was 525. This was an increase of 2 students from 2/14/24.

8 **Consent Calendar** – MMS to approve Consent Calendar as presented. MCU.

8.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

72470-72506/Wires

Payroll Checks/Direct Deposit

No Check #s-All Payroll was Done Via Direct Deposit

March Bills

Voucher Numbers: 70373-70450

Check Numbers: 72507-72545

Total Payroll/Expense Checks Approved: \$651,682.95

8.2 Approval of Electronic Transfers and Other Banking Transactions

8.3 Approval of Treasurer’s Report

8.4 Accept/Approve Donations

8.5 Student Activity Report

9 **Old Business**

None

10 **New Business**

10.1 **Consider Hiring Calli Larson as Assistant Track Coach for the 2023-24 Season** – MMS to approve. MCU.

10.2 **Consider Hiring Jason Dixon as JH Baseball Coach for the 2023-24 Season** – MMS to approve. MCU

10.3 **Consider Approving Tenure for Heidi Marsh** – MMS to approve. MCU

10.4 **Consider Approving Tenure for Amanda Bodensteiner** – MMS to approve. Voting Yes: Abstaining – Bodensteiner. MC

10.5 **Consider Approving Tenure for Stacie Petterson** – MMS to approve. Voting Yes: Abstaining – Petterson. MC

10.6 **Consider Approving Tenure for Andrea Millar** – MMS to approve. MCU.

10.7 **Consider Accepting Resignation of Timothy Swanson, Custodian** – MMS to accept. MCU.

Supt Grow & the board thanked Timothy for his years of service.

10.8 **Consider Accepting Resignation of Jill Nelson, Board Member** – MMS to accept. MCU.

Supt Grow & the board thanked Jill for her service.

- 10.9 **Consider Accepting Resignation of Gerald Merck, Bus Driver** – MMS to accept. MCU.
Supt Grow & the board thanked Gerald for his service.
- 10.10 **Consider Setting an Enrollment Cap on Specific Grades for the 2024-2025 School Year** – MMS to approve cap on the following grades 4th - , 5th - , 6th - , 7th - , 8th - . MCU.
- 10.11 **Consider Accepting an MOU from EdMN Clearbrook-Gonvick** – Supt Grow presented the MOU. MMS to approve. MCU.
- 10.12 Consider Advertising a Legal Notice for Written Quotations for Transportation Services Commencing with School Year 2024-2025 – MMS to approve. MCU.

11 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered.

12 **Closed Meeting for Superintendent Evaluation pursuant to MN Statute 13E.05, Subd. 3(a)** – MMS to close meeting at p.m. MCU.
MMS to reopen meeting at p.m.

13 **Future Meetings**

12.1 Regular School Board Meeting on Monday, April 15, 2024, at 7:00 p.m.

14 **Adjournment** – MMS to adjourn at 8:. MCU